

EMPLOYMENT APPLICATION

Name _____
Last First Middle

Are you over the age of 18? Yes No

Present address: _____

City: _____ State: _____ Zip: _____

Home phone: _____

Position applied for: _____

Date you are available to start: _____

Past addresses for previous five years: _____

Qualifications:

Academic achievements: (Schools attended, degrees earned, dates of completion)

Continuing education completed: (Courses taken, dates of completion)

Professional organizations: (List any in which you have membership)

First-aid training? Yes No Date completed _____

CPR training? Yes No Date completed _____

Previous Work Experience: Please list your previous employers from the past five years. Include the job title, a description of position duties and responsibilities, the name of the company/employer, the address of company/employer, the name of your immediate supervisor, and the dates you were employed in each position.

Previous Volunteer Experience: Please list any relevant volunteer positions you have held, and list the duties you performed in each position, the name of your supervisor, the address and phone number of the volunteer organization, and the dates of your volunteer service.

Have you ever been convicted of or pled guilty to a crime, either a misdemeanor or a felony (including but not limited to drug-related charged, child abuse, other crimes of violence, theft, or motor vehicle violations)? No Yes

If yes, please explain:

References: Please list three individuals who are not related to you by blood or marriage as references. Please list people who have known you for at least three years.

1. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____
Length of time you have known reference: _____
Relationship to reference: _____

2. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____
Length of time you have known reference: _____
Relationship to reference: _____

3. Name: _____
Address: _____
Daytime Phone: _____
Evening Phone: _____
Length of time you have known reference: _____
Relationship to reference: _____

I acknowledge the information in this application is true and accurate, and hereby waive confidentiality to allow the Personnel Committee to ensure that information in this application is correct and also consent to a background check.

Signature